

Viking Fest Obligations

What You Need to Know and Do.....

Each family, per our contract, is obligated to the following regarding Viking Fest

Sell

Twenty (20) raffle tickets for a total of \$100 – included in this packet

Bake

K-8th Grades One (1) **HOMEMADE Cake** for the CAKEWALK

Meaning it has been made with love, **NOT** store bought.

NEW – Label your cake ie. Cream Cheese Pound Cake, Lemon Cake (If you choose to do something other than a cake, make sure it is packaged and is equal in size. We only need baked items for the CAKEWALK or Chinese Auction)

Pay

9th-12th Grades Pay \$10

Note: If you have multiple children that are split between K-8 and 9-12, you may choose either cake or paying \$10

Homemade from Scratch Cakes are always a popular item on the Chinese Auction. If you would like to contribute a cake/baked item, please let Heather Watts know.

Turn Everything In On Time

WHEN: THURSDAY NOVEMBER 2, 2017

3:00 PM – 7:00 PM

FRIDAY NOVEMBER 3, 2017

8:00 AM – 1:00 PM

MULTIPURPOSE ROOM – PRE-SCHOOL BUILDING

- enter double doors from north side parking lot by the white fence

**Please do not deliver these items to HA administration or teaching staff. You should only turn in contractual items at the designated collection times and area. You will be marked off as you turn your items in and they are not authorized to do so.

Important...DON'T BE LATE

Anything turned in after **1:00 pm on Friday, November 3th** will be considered **late** and is subject to a \$25 late fee for failure to turn in these contractual items on the designated dates. **THERE WILL BE NO EXCEPTIONS!** As per policy, families not meeting this obligation will not be allowed to return to school after the Christmas Holiday until the obligation fees are paid in full.

If you have any questions regarding your obligations, please contact Muzette Kiger at: mkiger@halifaxacademy.org or text/call (252) 326-0303.

Like us on Facebook Halifax Academy Viking Fest 2017

AREA CHAIRMEN

Viking Fest 2017

Friday, November 3rd from 4:00-9:00 PM

Viking Fest Chairman – Elizabeth Branham (252) 326-0054

If you have any questions or need more information about VF 2017 please feel free call. You can also find information at www.halifaxacademy.org and Like us on Facebook **Halifax Academy Viking Fest 2017**

Set-Up and Clean Up- Elizabeth Branham (252) 326-0054

Viking Fest set-up will begin Thursday, November 2nd at 5:00 PM and will continue throughout the day on Friday, November 3rd beginning at 8:30 AM. There are many areas where you can help and we have listed the names and phone numbers of the leaders below.

Media and Marketing - Elizabeth Branham (252) 326-0054

Help with taking photos for publicity, signage, and marketing

Chinese Auction – Heather Watts (252) 676-0902

The Chinese Auction is set up every year with many wonderful items from local businesses, teachers and many more. To donate or help, please contact Heather.

Cake Walk – Monica Norris (252) 532-0061

Cakes donated by each Halifax family will be used as prizes in the Cake Walk. Please remember each family is responsible for donating a cake with a \$10 value for the Viking Fest. (NEW – please label your cake with a description ie. Cream Cheese Poundcake)

Viking Fest Obligation Turn In – Tracy Lynch

Your cake and raffle tickets may be turned in **ONLY** at the multipurpose room in the pre-school building on the following dates and times:

THURSDAY, NOVEMBER 2, 2017	3:00 PM – 7:00 PM
FRIDAY, NOVEMBER 3, 2017	8:00 AM – 1:00 PM

We will need two volunteers during each day. If you are interested in helping, please contact Tracy Lynch or Muzette Kiger

Kitchen and Food – Chea Peacock (252) 308-3215

Help will be needed in the kitchen on Thursday evening, Friday afternoon and throughout the evening of Viking Fest. Please call Chea and sign-up to help.

Games – Holly Cooke (434) 594-8595

There will be a variety of games for the children to play and volunteers are needed to fill the open slots to run the games. We are also collecting gently used stuffed animals, books and candy as prizes. If you would like to help with games or donate items please call Holly to make arrangements. We are asking for stuffed animals and books to be brought in a sealed bag, such as a trash bag. Also we will need help with revamping games before VF.

Painted Furniture Auction – Lisa Allen (252) 578-0286 and Shannon Knight (434) 294-4266

We have collected some great items to paint and put in the furniture auction at the Viking Fest. If you are talented in woodworking, painting or “making something out of nothing” please let us know. Also if you have items to donate to be repurposed of painted please contact Lisa or Shannon.